

NLA Board Meeting Minutes
May 24, 2019 12pm - 4pm
Gretna Public Library

In Attendance: Michael Straatmann, Rebecca McCorkindale, Devra Dragos, Evonne Edgington, Jennifer Lockwood, Corinne Jacox, Ginger Jelinek (guest), Matt Kovar (virtual), and Sherrie Dux-Ideas (virtual)

1. Call to order – Rebecca McCorkindale – called to order at 12:15 p.m.

a. Announcements

- i. Michael Straatmann distributed updated consensus voting cards with more explanation and suggestions on this process can be emailed to Michael Straatmann.
- ii. Rebecca will send another doodle poll out for the next meeting for later in July rather than in June. Would possibly have it in Lincoln.
- iii. Next meeting will be Friday, July 19 at Millard Branch Public Library from 11-3 pm.
- b. Approval of the agenda and consent agenda. Vote: all yes (green cards).
- c. Approval of minutes from 2/1/19 meeting –
- i. Could not approve due to lack of quorum
- d.

[Treasurer's report – Matt Kovar](#)

- i. Matt reported financially the NLA is doing well. He is working on the auditing committee's report, and working with Ginger about getting current on section and RT allocations.
- ii. Could not approve due to lack of quorum.
- e.

[President's report – Rebecca McCorkindale](#) 2. Old Business 3. New Business

- a. Consensus Voting – Rebecca McCorkindale
- b. Auditing – Rebecca McCorkindale & Matthew Kovar

- i. There's a need for better documentation.
- ii. A better procedure should be put in place for reimbursements. What kind of receipts should be submitted? There should be a more clear explanation to treasurer of what should be reimbursed.
- iii. Recommendation: It's very important to change fiscal year back to calendar year.

1. This matter needs to be voted on. The Treasurer's handbook says the entire board needs to vote if the treasurer can shift funds or not and they recommend that it only requires the president, treasurer and executive director or the executive committee to be able to shift funds more regularly to higher earning interest accounts.

iv. The Treasurer's handbook needs updated as well.

- v. The current board must commit to approving a budget every year before there is turnover of new officers/board members.
- vi. A draft budget should be presented at the conference so the budget can be approved by

December to operate on a calendar year.

c.

[2019 Conference Report – Angela Kroeger](#)

- i. There is a delay on when people can start registering due to a misunderstanding on setting up the Golden Sower registration.
- ii. Continue to encourage people to attend!
- d. Treasurer's Role Discussion – Rebecca McCorkindale & Matthew

Kovar

- i. What direction do we want the treasurer's role to go? Continue down the path we've been, or

set it up for the executive director to take this role over for more continuity? ii. Matt will write up a proposal to phase this position from volunteer-run to CAM-run. Matt and Ginger can work together to write this proposal up to present at the next board meeting.

1. After the proposal is put together, run it through Joe with CAM for potential increased costs. e. Repairing Relationships – Rebecca

McCorkindale

i. Over the last year that have been some changes in relationships with various partners/members/etc. Rebecca is looking for suggestions on anything that needs repaired or addressed. ii. Everyone will have a role in helping re-establishing strong relationships with partners

and members. f. Dues – Rebecca

McCorkindale

i. Rebecca and Ginger had a conference call with the executive director of the New York Library Association. They presented a summary of that conversation. ii. There is a need to have conversations about this idea with people like Rod Wagner and

Scott Childers. iii. We should conduct a poll of member feedback. iv. Projection of budget impact on this type of idea? We need to talk with similar-sized

entities (Florida and Idaho would be comparable to Nebraska) for an idea of how this would impact our budget. v. NLC collects information from the public libraries. Possibility of seeing what the average

budget is and how many staff they have to determine appropriate membership levels and dues respectively. This would help establish a good framework. vi. Academic institutions: focus on what can we provide them – technical services

departments. vii. Put a question out on ICLAE to the groups about this for membership numbers and

budget numbers. g. Elections Process – Rebecca

McCorkindale

i. There was talk of shifting elections timeframe to electing new officers in November to allow members to meet candidates during October. ii. Elections process: We need to tweak the nomination form so it's not as extensive as it is. Individual section and RT chairs recruit their candidates and then the candidates fill out a common form for their candidacy. iii. If elections will be changed, we should send an email blast out saying we will vote on

handbook and bylaw changes before we vote on new elections process. h.

Consistent Email Addresses – Ginger Jelinek

i. We have determined how to set-up consistent email addresses. ii. NMRT – nenmrt@gmail.com – Ginger will go ahead and set-up the nebraskalibraries.org emails and contact the section and RT chairs, notify them of this change, and ask to which email they would like it forwarded. i. NLA By-Law Updates – Rebecca McCorkindale

i. The Bylaw committee will build the bylaws that reflect the handbook so things are cohesive and have a vote from the board and then distribute to the entire membership for approval/voting. ii. If this can all be voted/approved by the end of July, the sections and round

tables can

edit their specific bylaws before conference. j.

Handbook Edits – Michael Straatmann

i. The handbook has been gone through with suggested edits and distributed to the board for review. ii. The committee would like to have a set of bylaws that match the handbook available in early July. That is the next step for the group. They will get together and go through this next.

1. After new bylaws are established, sections and round tables can go through them

and see how they might want to or need to update their bylaws for their group. k.

Discussion of Sections and Round Tables – Each chair should be prepared to share information about the following:

i. Successes ii. Challenges iii. How the NLA Board can help iv. Can we ask this information to be submitted for discussion at the next meeting? Rebecca will set the next date and Ginger will ask for this input from each.

1. Contact them with the message that “we want to rebuild relationships and to do that, we need you here.”

A. General Reports 1. [ALA Councilor – Micki Dietrich](#) 2. [MPLA Representative – Evonne Edgington](#) 3. [NSLA Representative – Courtney Pentland](#) 4. [AFCON Representative - ??](#) 5. [Executive Director – Ginger Jelinek](#) 6. [Lobbyist – Andy Pollock](#)

B. Section Reports

1. [College & University – Sherrie Dux-Ideus](#) 2. [Paraprofessional – Janet Greser](#) 3. [Public Library & Trustee – Andrew Sherman](#) 4. [School, Children's & Young People – Wendy Lukert](#) 5. [Special & Institutional –](#)

C. Round Table Reports

1. [IF – Vicki Wood](#) 2. [ITART – Scott Childers](#) 3. [NMRT – Jennifer Lockwood](#) 4. [TSRT – Corinne C. Jacox](#)

D. Standing Committee Reports

1. [Advocacy – Rebecca McCorkindale](#) 2. [Auditing – Devra Dragos](#) 3. [By-Laws & Handbook – Christine Egger](#) 4. [Communications – Tessa Terry](#) 5.

Professional Development – Michael Straatman 6.

Diversity – Anneka Ramirez 7. [Finance – Andrew](#)

[Cano](#) 8. [Elections – Andrew Cano](#) 9. [Scholarship &](#)

[Awards – Harriet Wintermute](#)

E. Adjournment by Rebecca McCorkindale